

Anti-Hate Crime Co-ordinator – Person Specification

1. Experience in developing, designing and co-ordinating a new project.
2. Understanding of discrimination, hate crimes and extremism and the impact it is having on the community.
3. Experience in delivering training to a range of audiences.
4. Excellent communication and interpersonal skills that enable work with people at all levels.
5. Experience of leading a team.
6. Ability to understand and communicate organisational and project aims and values through the work of the project team within Citizens Advice Bournemouth & Poole and our stakeholders.
7. Ability to work on own initiative with minimum supervision.
8. Excellent organisation and planning skills.
9. Creative approach to problem solving.
10. Experience of supporting and developing staff and volunteers.
11. Excellent IT skills.
12. Ability to work flexible hours enabling work within the community which takes place outside of 'usual' office hours. .
13. Commitment to and an understanding of Equality and Diversity and ethical issues.